

Tips for Remote Teaching



COMMUNICATE WITH STUDENTS

Ensure students know:

- how you intend to communicate
- your preferred method of contact
- the timeframe of when you're likely to respond
- your preferred format for virtual office hours

RECORD LECTURES

For large and medium classes of 20 students or more, the best option is to record a lecture and then take student questions and reflections through discussion boards in your learning management system.



ASK AND RESPOND TO QUESTIONS

Allow students to participate in online class discussions to exchange ideas in writing or ask questions.

It is important to keep open communication between you and your students and to respond in a timely manner!

PROVIDE LIVE SESSIONS AND VIRTUAL OFFICE HOURS

Hold a live, online conference with your entire class, small groups, or individual students. Consider recording these sessions for students who cannot attend and use live sessions for virtual office hours.

Remember to set your boundaries!

